

LICKING COUNTY CHILD SUPPORT ENFORCEMENT AGENCY

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CHILD SUPPORT MODIFICATION

You can ask for a modification if it has been more than 36 months since your last review *AND/OR* your support was last modified.

FOR MODIFICATIONS LESS THAN 36 MONTHS:

If it has been less than 36 months since your last modification, you can request a modification for any of the following reasons:

- There was a 30% change in income
- You are unemployed due to no fault of your own
- You become disabled
- You are in prison and will not be released until your children are adults
- There has been a significant financial change in the cost of medical insurance

All requests must have documentation (unemployment, physician's statement, pay stubs, etc.) in order to be considered for a modification

REQUESTING A CHILD SUPPORT MODIFICATION:

There are two ways to ask for a modification: (1) Domestic Relations Court and (2) the Child Support Enforcement Agency (CSEA).

Domestic Relations Court will require you to file a motion for a court hearing. If you cannot afford an attorney, you must prepare a motion yourself (pro se) to file with the Clerk of Courts Office ~ Legal Domestic Division. There is a \$75 filing fee. You can get legal assistance for free at the monthly legal clinic. Information on the clinic is in the CSEA lobby. Please visit [www.lcounty.com/domesticrelations_court/pro se forms/Affidavit of Income/Expenses & Financial Disclosure](http://www.lcounty.com/domesticrelations_court/pro_se_forms/Affidavit_of_Income/Expenses_&Financial_Disclosure) for the form.

The Child Support Enforcement Agency (CSEA) will require you to fill out and return the forms to the Agency. You will be required to provide documentation to support your change in circumstances. *In order for your request to be considered, you must provide all relevant documentation within the designated timeframes or your request will be denied.* Forms can be obtained by calling the CSEA or at www.lcounty.com/csea.

If child support is modified, you can accept the new order or ask for a hearing where you can testify, in person, about why your support should be a different amount. After the hearing, you can accept the support order of the hearing officer or object again and ask for a court hearing.