

LICKING COUNTY VETERAN'S SERVICE COMMISSION

75 East Main Street Newark, Ohio 43055 (740) 670-5430 phone (740) 670-5434 fax lcvets@alink.com www.lcounty.com/vsc/



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Member USAF-RET



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Member USN

Bold items must be presented before an application will be taken. Other items may be used to reduce monthly household income. Only one month's income will be taken and reviewed against one month's outgo. Multiple months' rent, mortgage or utility may be paid but will go against the number of times that the applicant has to come into the office.

- **Last DD Form 214, Marriage License, Death Certificate, Birth Certificate(s), Custody Paperwork**
- **Photo ID (State of Ohio-Driver or Non Driver Current)**
- **Mortgage Payment Book or Current Receipt;**
- **Landlord's Statement OR Rent Receipt;**
- **Lot Rent receipt;**
- **All current utility bills (electric, gas, water, and trash – ALL PAGES);**
- Physician's statement requiring telephone and each page of the phone bill;
- Medical expenses paid in the last thirty days (paid receipt only);
- Health Insurance (proof of payment required);
- Automobile insurance;
- Homeowners insurance;
- Child Support (proof of payment or non-payment for the last thirty days required);
- Car Payment;
- Property taxes (paid receipt);
- Car Repairs (paid receipt);
- Childcare expenses from a licensed child care provider (a copy of the license may be required);
- **Disability statement OR;**
- **Enrollment in SCOTTI and orientation attendance at Opportunity Links, 998 East Main Street, Newark 349-3660-for veterans any subsequent visits for financial assistance will require attendance at an OTAP (written verification required);**
- **Proof of all household income for the last thirty days (pay stubs, award letters, child support, unemployment benefits, disability insurance, workers comp, food stamps, VA comp or pen...);**
- **Verification of benefits (or application for benefits) from Jobs & Family Services (FOOD STAMPS, CASH ASSISTANCE OR ANY OTHER BENEFIT RECEIVED);**
- **Verification of benefits (or application for benefits) from Licking Metropolitan Housing Authority**
- **Proof of residency for the last 90 days (lease or utility bill).**

Additional information may be needed to support the applicant's claim and/or to prove residency. The above is **not** a list of what may be paid. Applications are taken from **8am to 3pm**, Monday through Friday excepting legal holidays **by appointment only**. No applications are taken after the **fourth Tuesday of each month** (excepting December when applications are closed on the second Tuesday or sooner.)